## **CQI GANTT CHART TEMPLATE**

### TIME PERIOD

TASK	1	2	3	4	5	6	7	8	9	10	11
PLANNING THE CQI PROCESS											
Define your aim - problem to be addressed, outcomes to be improved											
Collect team											
Define patient populations, sites, clinical areas where the improvement project will proceed											
Assign roles											
Discuss and decide on protocol and other process changes that might lead to improvement											
Decide on key performance indicators and what measurements and data will be collected to measure any changes or improvement											
Set out how/who will collect and monitor data											
BEGINNING THE CQI PROCESS											
Begin changes in your processes — try a small group or section at a time and analyze using a PDSA process											
Make any changes needed to measurement system, other processes											
Continue changes on a slightly larger scale											
Monitor data											
Analyze and interpret data											

CONTINUING THE CQI PROCESS						
Team continues to analyze how the process and the changes are working and tries additional changes as needed based on what team is finding						
Continue to measure results after those additional changes and make further adaptions						
Spread changes and improvements more broadly						
When you are confident that the changes are producing verifiable and continued improvement, begin planning to implement more widely across your organization						

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	8									
		1 2								

TIME PERIOD

TASK	1	2	3	4	5	6	7	8	9	10	11
CONTINUING THE CQI PROCESS											

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