**MOVING INVOICE TEMPLATE**  [](http://bit.ly/2JAn9IO)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **YOUR LOGO** | | |  | MOVING INVOICE | | |
| Company Name | | |  |  | | **DATE OF INVOICE** |
| 123 Main Street | | |  |  | |  |
| Hamilton, OH 44416 | | |  |  | | **INVOICE NO.** |
| (321) 456-7890 | | |  |  | |  |
| Email Address | | |  |  | | **DATE DUE** |
|  | | |  |  | |  |
| **BILL TO** |  |  | | |  | **AMOUNT DUE** |
| Company Name |  |  | | |  |  |
| ATTN: Name / Department |  |  | | |  |  |
| 123 Main Street |  | **PICK-UP ADDRESS** | | | | |
| Hamilton, OH 44416 |  | 789 Kelly Street; Hamilton, OH 44416 | | | | |
| (321) 456-7890 |  | **DESTINATION ADDRESS** | | | | |
| Email Address |  | 456 Park Street, Apt 4; Hamilton, OH 44416 | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **START DATE** |  | | | **REGULAR HOUR RATE** | |  | |
| **START TIME** |  | | | **OVERTIME HOUR RATE** | |  | |
| **END DATE** |  | | | **EXTRA SERVICE RATE** | |  | |
| **END TIME** |  | | | **PRICE PER MILE** | |  | |
| **DATE** | **REGULAR HOURS** | **REGULAR HOURS PRICE** | **OVERTIME HOURS** | **OVERTIME HOURS PRICE** | **MILEAGE** | **MILEAGE PRICE** | **TOTAL** |
|  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |
| NOTES: | | | | | | **SUBTOTAL** |  |
| **OTHER** |  |
| **TOTAL** |  |

|  |  |  |
| --- | --- | --- |
| **REMIT PAYMENT TO** |  | **TERMS AND CONDITIONS** |
| ATTN: Name / Department |  | • Remit payment within \_\_\_\_\_\_\_\_ days of invoice receipt. |
| Company Name |  | **•** A \_\_\_\_\_\_\_% charge will be applied per day on late invoices. |
| 123 Main Street |  | THANK YOU |
| Hamilton, OH 44416 |  |

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