**RECRUITING WORKFLOW TEMPLATE**

RECEIVE JOB APPLICATIONS

RECRUITMENT PROCESS BEGINS

SELECTION CRITERIA DETERMINED

ADVERTISE JOB ON RELEVANT PLATFORMS

APPLICANTS PUT INTO CATEGORY

**A** or **B**

**– B –**

UNSUITABLE FOR JOB

SEND THANK YOU LETTER

**– A –**

SUITABLE FOR JOB

INTERVIEW CANDIDATES

ASSESS JOB APPLICANT AGAINST JOB CRITERIA

SECOND INTERVIEW

ASSESS AGAINST CRITERIA

ASSESS AGAINST JOB CRITERIA

EXTEND JOB OFFER

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