[](https://goo.gl/h7JcNZ)**T-SHIRT ORDER FORM TEMPLATE**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Company Name | | **DATE** | |  | | **YOUR LOGO** | | | | | | | | | | | | | |
| 123 Main Street | |  | |  | |
| Hamilton, OH 44416 | | **ORDER NO.** | |  | |
| (321) 456-7890 | |  | |  | |
| Email Address | | **CUSTOMER NO.** | |  | |
| Point of Contact | |  | |  | |
|  | |  | |  | |  |  | |  | |  |  | | |  | |  | |  |
| **BILL TO** | | **SHIP TO** | |  | |  |  | |  | |  |  | | |  | | ORDER FORM | | |
| ATTN: Name / Dept | | ATTN: Name / Dept | | | | | | | | | | | | | | |  | |  |
| Company Name | | Company Name | | | | | | | | | | | | | | |  | |  |
| 123 Main Street | | 123 Main Street | | | | | | | | | | | | | | |  | |  |
| Hamilton, OH 44416 | | Hamilton, OH 44416 | | | | | | | | | | | | | | |  | |  |
| (321) 456-7890 | | (321) 456-7890 | | | | | | | | | | | | | | |  | |  |
| Email Address | |  | | | | | | | | | | | | | | |  | |  |
|  | |  | |  | |  |  | |  | |  |  | | |  | |  | |  |
| **DESCRIPTION** | **COLOR** | | **S** | | **M** | | | **L** | | **XL** | | **XXL** | | **XXXL** | | **QTY** | | **UNIT PRICE** | **TOTAL** |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
|  |  | |  | |  | | |  | |  | |  | |  | | 0 | |  | $0.00 |
| REMARKS / PAYMENT INFO: | |  | |  | |  |  | |  | | | | **SUBTOTAL** | | | | | | $0.00 |
|  | | | | | | | | | | | | | enter total amount **DISCOUNT** | | | | | | $0.00 |
| **SUBTOTAL LESS DISCOUNT** | | | | | | $0.00 |
| enter percentage **TAX RATE** | | | | | | 0.000% |
| **TOTAL TAX** | | | | | | $0.00 |
| **SHIPPING/HANDLING** | | | | | | $0.00 |
| *Please make check payable to* Your Company Name. | |  | |  | |  |  | |  | | | | **OTHER** | | | | | | $0.00 |
| THANK YOU | |  | |  | |  |  | |  | | | | **TOTAL** | | | | | | **$0.00** |

|  |
| --- |
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