

CONSTRUCTION PROJECT REPORT

PROJECT NAME

JOB NUMBER

CONTRACTOR NAME

SUPERINTENDENT NAME

DATE

WEATHER AND TEMPERATURE

TODAY'S PROGRESS

Describe today's progress. Utilize Sketches / Diagrams, correction notice(s), delays and causes, change recommendations, etc.

LIST MATERIALS RECEIVED / EQUIPMENT RENTED	TRADES	WORKERS	HOURS	PROGRESS DETAILS

DESCRIBE ANY OBSTRUCTION(S) TO NORMAL PROCEDURES

LIST NAMES OF OFFICIAL VISITORS FROM TODAY	REPRESENTING	TIME OF VISIT

INSPECTOR NAME AND TITLE

INSPECTOR SIGNATURE

DATE

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