

Product Certified Features Tested:



- Smartsheet user types
- Sharing permission levels
- Home tab organization
- Creating and using workspaces
- Importing files into Smartsheet
- Establishing hierarchy
- Column types
- Adding comments
- Building conditional formatting rules and adding conditions
- Attachments
- Creating and using filters
- Formulas and functions (including logic functions)
 - Children function
 - Count
 - Average
 - Today
 - Nested IF statements
 - Boolean formulas
- Absolute vs. relative cell referencing
- Update requests
- Alerts & actions
- Creating and customizing forms
- Cell history
- Activity log
- Publishing
- Send a row
- Sending a sheet
- Exporting a sheet
- Printing a sheet
- Cell linking
- Creating reports
- Use of the Report Builder tool
- Use of Smartsheet widgets to create a dashboard/portal