

# Calendar App

Smartsheet's Calendar App is a flexible calendar view that allows you to build shareable calendars rich with details. Keep your teams organized with multiple views and categorized information.

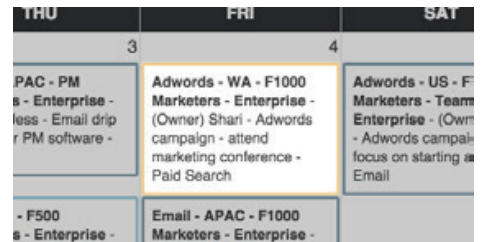
## Overview

### Visualize Your Calendar

- Color-code by category
- Easily export for email or print
- Set sharing permissions from underlying sheet
- Seamlessly sync with exporting project data

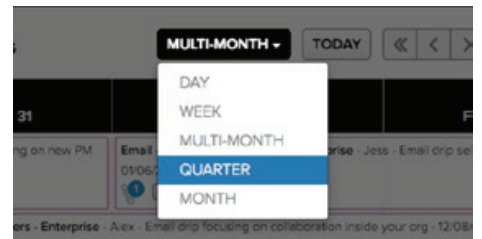
### Rich Details

Organize detail-rich scheduling information in an easy-to-digest calendar.



### Multiple Views

Sort calendar data into easily digestible views, daily, weekly, monthly, multi-month, quarterly, and 4-5-4.



### Real Time Changes

Create a bi-directional relationship between Calendar App and Smartsheet where data changed in the calendar is automatically reflected in the underlying Sheet.



# How Customers Use Calendar App

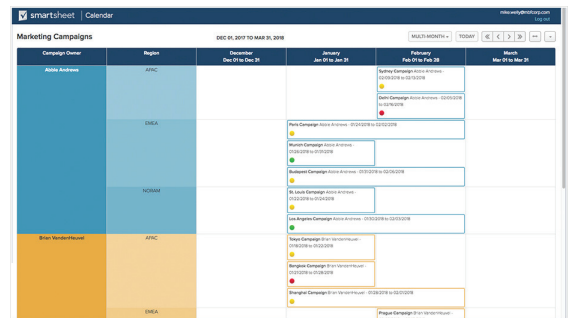
## Campaign Management

Manage marketing activities across teams to give each department a high level view of campaign schedules. Add details like campaign owner and description for a complete view of campaign information.



## Retail Promotions

Coordinate Black Friday promotions across departments for a top-level view of promotional schedules. Easily visualize daily schedules to ensure departmental alignment on sales strategy and store goals.



## Team Schedule

Track team travel for visibility into when team members will be out of the office. Categorize by team member, and further by type of travel for a top level view of each individual's schedule.