**GRANT RFP TEMPLATE **

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| **POSTING DATE** | **GRANT NAME** |
|   |  |
| **SOLICITED BY** | **ADDRESS OF SOLICITING PARTY** |
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1. **PURPOSE OF REQUEST FOR PROPOSAL**

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1. **ORGANIZATION BACKGROUND**

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1. **TIMELINE FOR SCOPE OF SERVICES**

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| ACTIVITY | PROJECTED DATE |
| 1. Grant Application Period
 |  |
| 1. Prior to Final Grant Submissions
 |  |
| 1. After Final Grant Submissions
 |  |
| 1. Underwriting Period
 |  |
| 1. Underwriting Review
 |  |
| 1. Revisions and Final Report
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1. **SCOPE OF SERVICES**

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| --- | --- |
| 1. GRANT APPLICATION PERIOD
 |   |
| 1. PRIOR TO FINAL GRANT SUBMISSIONS
 |   |
| 1. AFTER FINAL GRANT SUBMISSIONS
 |   |
| 1. UNDERWRITING PERIOD
 |   |
| 1. UNDERWRITING REVIEW
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| 1. REVISIONS AND FINAL REPORT
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1. **SUBMISSION PROCESS**

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1. **QUESTIONS / INQUIRIES INFORMATION**

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