# Building a Construction Work Breakdown Structure

## Checklist

- **Does the WBS cover 100 percent of the building project?**
  - Do all the children (work packages) add up to the parent (top-line deliverable)?

- **Can a project participant grasp the whole scope of the building project from looking at the WBS?**

- **Are there any redundancies or overlaps?**
  - Does the same element appear twice?

- **Does the WBS have at least two levels, but avoid going into unwieldy detail?**

- **Do the levels follow a hierarchy?**

- **Does each item carry a unique numerical code that relates to its place in the hierarchy and the standard building systems data?**

- **Does the work breakdown structure divide into manageable work packages?**

- **Does the WBS use nouns instead of verbs whenever possible?**

- **Does each work package define its acceptance criteria?**

- **Can you define, manage, estimate, and measure work packages as you have articulated them in the WBS?**

- **If you are working with a deliverable-oriented WBS, have you listed related processes, such as inspections, with their deliverables?**

- **When using a phase-based construction WBS, do you make sure that the first level covers all the major stages?**

- **Does the WBS serve as an adequate basis for the project scheduling and budgeting?**

- **Is pre-construction work separate?**