DESIGN PROJECT OUTLINE

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project title	
client name	
brand	
product	
point of contact	email
phone	mailing address
project summary	
purpose and opportunity	
objectives	
what does the project work to achieve?	
project problem statement	
target audience	
who are we trying to reach?	
style + tone	
design concept	

design sketo	ches	
schedule		
timeline		
deadlines		
tasks / events		
important dates		
budget		amount

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