Capacity Planning Checklist

☐ Check current SLA levels. Before looking ahead, it is crucial to understand the current capacity and service level agreements.

☐ Analyze existing capacity. Review how well your systems stand up to current needs.

☐ Understand future needs. What skills are necessary for future projects, and are the necessary resources in place?

☐ Identify consolidation opportunities. Capacity planning is an ideal time to consolidate workloads.

☐ Make recommendations. Use current capacity data to inform decisions on future initiatives.

☐ Execute on plan. Create an actionable plan with an eye on the future to keep on track.