GRAPHIC DESIGN CREATIVE BRIEF PROJECT TEMPLATE

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CLIENT	
PROJECT NAME	
BRAND	PRODUCT
PROJECT	
PURPC	OSE Why?
OPPORTUNITY	Ultimate impact?
MESSAGE What are we trying to say?	

OBJECTIVE		
What is the end goal of the project?		
CREATIVE / DESIGN ELEMENTS		
	e/design components of the project eel, specific printed pieces)?	
TARGET AUDIENCE		
PROJECT TARGET Who	o are we trying to reach?	
BRAND TARGET Who does the brand speak to?		

DESIRED REACTION What actions do you wish your market to take?
ATTITUDE
PROJECT TONE What traits are we trying to convey?
BRAND PERSONALITY What characteristics define the brand?
COMPETITIVE ANALYSIS
REFERENCES research, inspiration, and styles within similar industries and other
THE TAKEAWAY What is the key idea to be remembered?

	TAGLINE prepared copy, key words, or theme
IMAGE REQUIREMENTS	
GRAPHICS	
	PHOTOGRAPHY
	MULTIMEDIA
SCHEDULE	
	PROJECTED TIMELINE
IMPORTANT DATES / DEADLINES	

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BUDGEI	
AMOUNT	
FINANCE SOURCES	
ADDITIONAL FINANCIAL PROJECTIONS / NOTES	
MEDIA STRATEGY	
Where will we tell our story?	
MARKETING GUIDELINES	

FURTHERMORE

Include any additional critical information.		
COMMENTS AND APPROVA	\L	
	COMMENTS	
DATE	SIGNATURE	

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