**CUSTOM PROJECT APPROVAL
FORM TEMPLATE**

**YOUR LOGO**

PROJECT NAME

PROJECT APPROVAL FORM

AUTHOR:

Version: 0.0.0

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| VERSION HISTORY |
| --- |
| VERSION | APPROVED BY | REVISION DATE | DESCRIPTION OF CHANGE | AUTHOR |
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| **WHY IS THE PROJECT NECESSARY?** |  |
| **OBJECTIVES** |  |
| **PHASES OF WORK****& DESIRED** **OUTCOME** |  |
| **MONITORING, MEASUREMENTS OF SUCCESS,** **& EVALUATION** |  |
| **TIMELINE** |
| **PHASE** | **TASK** | **START & END DATES** |
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| **PROJECT BUDGET / COST OVERVIEW** |
|  |
| **GRAND TOTAL** |  |
| **APPROVING PARTIES NAMES AND SIGNATURES** |
| **CLIENT** | **SPONSOR** | **PROJECT MANAGER** |
| Name: | Name: | Name: |
| Signature: | Signature: | Signature: |

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