[](https://www.smartsheet.com/try-it?trp=11588&utm_source=integrated-content&utm_campaign=/content/project-task-list-template&utm_medium=Simple+Project+Task+List+doc+11588&lpa=Simple+Project+Task+List+doc+11588&lx=PFpZZjisDNTS-Ddigi3MyABAgeTPLDIL8TQRu558b7w)**SIMPLE PROJECT TASK LIST TEMPLATE**

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|  |  |  |  | PROJECTS | | | DELIVERABLE(S) | | COST / HOURS | | |
| AT RISK | STATUS | PRIORITY | DEADLINE | TASK | DESCRIPTION | ASSIGNED TO | DELIVERABLE | % DONE | FIXED COST | ESTIMATED HOURS | ACTUAL HOURS |
|  |  |  |  | PROJECT NAME |  |  |  |  |  |  |  |
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