**PRINTABLE PROCESS TIME STUDY TEMPLATE**

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| **PROCESS NAME** |  |
| **OBSERVER** |  |
| **DATE** |  |

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| **PROCESS STEPS** | **WORK COMPONENT** | **OBSERVED TIMES** | **WORK COMPONENT TIME** | **NOTES** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
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| **TOTAL – TIME FOR 1 CYCLE** |  |  |  |  |  |  |  |  |  |  |  |  |

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