**[A picture containing text

Description automatically generated](https://www.smartsheet.com/try-it?trp=11692&utm_source=integrated-content&utm_campaign=/content/social-media-strategy-template&utm_medium=Simple+Social+Media+Strategy+doc+11692&lpa=Simple+Social+Media+Strategy+doc+11692)SIMPLE SOCIAL MEDIA   
STRATEGY TEMPLATE**

1. PURPOSE & FUNCTION

**Purpose**

*In this section, describe the purpose of the social media campaign and why you are initiating this effort:*

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# 2. YOUR AUDIENCE

*In this section, provide a detailed description of your target audience. Consider including demographics, interests, and any other relevant variables (age, geographic location, interests, profession, etc.):*

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3. COMPETITION

*Choose several competitor brands. Analyze each across various platforms. What decisions are they making? What is and isn’t working for them? Can you take any inspiration from their content?*

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4. SOCIAL MEDIA PLATFORMS

*In this section, determine the key performance indicators (KPIs) that will help you measure the success of your social media strategy and campaign.* Consider using some of these top KPIs*:*

* *Impressions – total number of times the social media content is displayed*
* *Reach – total number of unique users that have viewed the social media content*
* *Shares – total number of shares per social media post*
* *Share of voice – total number of brand mentions on social media compared to competitor brands*
* *Conversion rate – total number of new followers, subscribers, newsletter sign-ups, or comments per social media post*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| PLATFORMS | CONTENT DISPLAYS | UNIQUE USER VIEWS | COMMENTS PER POST | SHARES | BRAND MENTIONS | NEW FOLLOWERS/SUBSCRIBERS | OTHER | NOTES |
| Facebook |  |  |  |  |  |  |  |  |
| YouTube |  |  |  |  |  |  |  |  |
| Twitter |  |  |  |  |  |  |  |  |
| Instagram |  |  |  |  |  |  |  |  |
| TikTok |  |  |  |  |  |  |  |  |
| LinkedIn |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |

5. ANALYSIS

*After each campaign, review your KPIs. Update your strategies as necessary. Consider noting how often you’ll conduct your analysis, what platforms are performing well, what platforms are struggling, what content is and isn’t working, any feedback you’re receiving, and any room for improvement related to your KPIs.*

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