## RISK AND OPPORTUNITY REGISTER – EXAMPLE

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RISK DESCRIPTION IMPAG						IMPAC	t description	IMPACT LEVEL	PROBABILITY LEVEL	PRIORITY LEVEL	OPPORTUNITIES	OWNER
of the risk is not							ll happen if the risk tigated or ed?	Rate 1 (LOW) to 5 (HIGH)	Rate 1 (LOW) to 5 (HIGH)	(IMPACT X PROBABILITY) Address highest first.	What opportunities do we have to lower or eliminate the impact or probability?	Who's responsible?
Material delivery is delayed						Production stops		5	2	10	Keep in contact with supplier, and alternative suppliers on retainer.	Hazel Christensen
Machinery breakdowns					ı	Production delayed		4	1	4	Increase inspections. Have spare parts on site.	Jason Desjardins
Leaks from roof during rain make the floor slippery						Slips ar	d falls	3	5	15	– Order safety signage – Have mops on hand – Fix roof	Luiza Smith
protection						<ul><li>Increase in injuries</li><li>Production delayed</li><li>Increased premiums</li></ul>		5	1	5	<ul><li>Increase supply</li><li>Low inventory warnings</li><li>Find alternative suppliers</li></ul>	Sheldon Greene
								5	5	25		
<b></b>	5	5	10	15	20			3	3	25		
BILITY	4	4	8	12	16							
OBAB	3	3	6	9	12							
- a	2	2	4	6	8	10						
	1	1	2	3	4	5						
		1	2	3	4	5						
IMPACT												
L		1				5						

## RISK AND OPPORTUNITY REGISTER TEMPLATE

RISK DESCRIPTION	IMPACT DESCRIPTION	IMPACT LEVEL	PROBABILITY LEVEL	PRIORITY LEVEL	OPPORTUNITIES	OWNER
Give a brief summary of the risk.	What will happen if the risk is not mitigated or eliminated?	Rate 1 (LOW) to 5 (HIGH)	Rate 1 (LOW) to 5 (HIGH)	(IMPACT X PROBABILITY) Address highest first.	What opportunities do we have to lower or eliminate the impact or probability?	Who's responsible?

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