**[A green sign with white text

Description automatically generated with medium confidence](https://www.smartsheet.com/try-it?trp=11932&utm_source=template-word&utm_medium=content&utm_campaign=Basic+Stakeholder+Engagement+Plan+Example-word-11932&lpa=Basic+Stakeholder+Engagement+Plan+Example+word+11932)BASIC STAKEHOLDER ENGAGEMENT PLAN EXAMPLE**

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| PROJECT  NAME | Urban Park Renovation |

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| PROJECT DESCRIPTION | This project aims to revitalize an existing urban park by improving its recreational facilities,  enhancing its green spaces, upgrading its playgrounds, and improving its walking paths and lighting. |

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| Stakeholder | Area(s) of Interest | Project  Phase(s) | Engagement  Approach | Engagement  Method | Frequency |
| City Residents | Safety and Accessibility | Planning,  Execution,  Closure | Inclusive: Request their input and feedback. | Social Media Posts | Weekly |
| Environmental Groups | Green Space Preservation and Sustainable Design | Initiation,  Planning | Consultative: Seek their expertise. | Emails | Monthly |
| Department of Parks & Recreation | Maintenance, Operation, and Compliance | Initiation,  Planning,  Execution | Partnership-Oriented: Work to ensure the park’s long-term viability. | Phone Calls | Biweekly |
| Construction Contractors | Budget and Quality Assurance | Planning,  Execution,  Closure | Collaborative: Work closely to ensure a successful execution. | In-Person Meetings | Weekly |

BASIC STAKEHOLDER ENGAGEMENT PLAN TEMPLATE

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| PROJECT  NAME |  |

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| PROJECT DESCRIPTION |  |

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| Stakeholder | Area(s) of Interest | Project  Phase(s) | Engagement  Approach | Engagement  Method | Frequency |
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| Stakeholder | Area(s) of Interest | Project  Phase(s) | Engagement  Approach | Engagement  Method | Frequency |
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