**SOFTWARE PRODUCT REQUIREMENT TEMPLATE**

|  |  |  |  |
| --- | --- | --- | --- |
| SOFTWARE PRODUCT TITLE | Title |   |  |
| AUTHOR | Name |   |  |
| PHONE | Phone |   |  |
| EMAIL |  |   |  |
| ADDRESS |  | Lines and dots connected representing a network  |  |
| DATE | MM/DD/YY |   |  |
| SOFTWARE OVERVIEW |  |  |  |
| Brief summary of the software's purpose, target users, and key features |
| SOFTWARE PRODUCT OBJECTIVES |  |  |
| Primary Objective | Specify the main goal of the software |
| Secondary Objective | List any additional goals or functionalities |
| STAKEHOLDERS |  |  |
| Primary Stakeholders | List individuals or teams involved and their roles |
| Secondary Stakeholders | Additional stakeholders impacting or influenced by the software |
| FUNCTIONAL REQUIREMENTS |  |  |
| FEATURE 1 |
| Description | Detailed explanation of the feature |
| User Story / Use Case | Example scenario or interaction |
| Acceptance Criteria | Conditions for successful implementation |
| FEATURE 2 |
| Description | Detailed explanation of the feature |
| User Story / Use Case | Example scenario or interaction |
| Acceptance Criteria | Conditions for successful implementation |
| NON-FUNCTIONAL REQUIREMENTS |  |  |
| PERFORMANCE |
| Requirement | Specify performance expectations |
| Metrics | Measurement criteria |
| SECURITY |
| Requirement | Security standards and protocols |
| Data Encryption | Encryption methodologies |
| ASSUMPTIONS AND CONSTRAINTS |  |  |
| Assumptions | List any assumptions made during requirement gathering |
| Constraints | Specify limitations such as budget, time, or technology |
| DEPENDENCIES |  |  |
| External Dependencies | Third-party integrations, APIs, or services required |
| Other |  |
| ACCEPTANCE CRITERIA |  |  |
| Criteria 1 | Specific conditions for each requirement to be considered met |
| Criteria 2 | Specific conditions for each requirement to be considered met |
| Criteria 3 | Specific conditions for each requirement to be considered met |
| Criteria 4 | Specific conditions for each requirement to be considered met |
| Criteria 5 | Specific conditions for each requirement to be considered met |

|  |  |  |
| --- | --- | --- |
| RISK ANALYSIS |  |  |
| TECHNICAL RISK  | MITIGATION STRATEGY |
| Identify potential technical challenges | Plan to address the risk |
|  |  |
|  |  |
| MARKET RISK  | CONTINGENCY PLAN |
| Possible market changes affecting the software | Response plan for market shifts |
|  |  |
|  |  |
| PRIORITY EFFORT |  |  |
| FEATURE | PRIORITY LEVEL | ESTIMATED EFFORT REQUIRED |
| Feature 1 | **High** | Effort estimate |
| Feature 2 | **Medium** |  |
| Feature 3 | **Low** |  |
|  | **High** |  |
|  | **Medium** |  |

|  |  |  |
| --- | --- | --- |
| VERSION HISTORY AND CHANGE LOG |  |  |
| VERSION  | EDITS COMPLETED BY | DATE | DESCRIPTION OF EDIT |
| 1.00 | Name | MM/DD/YY |   |
| 1.00 | Name | MM/DD/YY |   |
| 1.00 | Name | MM/DD/YY |   |
| 1.00 |   | MM/DD/YY |   |
| 1.00 |   | MM/DD/YY |   |
| 1.00 |   | MM/DD/YY |   |
| 1.00 |   | MM/DD/YY |   |
| 1.00 |   | MM/DD/YY |   |
| VISUAL AIDS |  |  |  |
| Wireframes / Mock-ups | Attach or link visual representations |

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