## SIMPLE PROJECT REQUIREMENTS TEMPLATE

ORGANIZATION				
PROJECT NAME				
NAME				
PHONE		MAILING ADDRESS		
EMAIL				
DATE		AUTHOR		

DOCUMENT TRACKING					
VERSION	EDITS COMPLETED BY	DATE	DESCRIPTION OF EDIT		

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	$O_{1}$		

OVERVIEW | High-level information describing proposed solution, what the project works to achieve, and business reasoning

## TECHNICAL REQUIREMENTS FUNCTIONAL REQUIREMENTS DESCRIPTION REMARKS REPORTING REQUIREMENTS REMARKS

SECURITY REQUIREMENTS				
I D	DESCRIPTION	R E M A R K S		
TECHNICAL PROCESS FLOW				

CONSIDERATIONS

ADDENDUMS & APPENDICES

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