

Top Features to Consider in a Vendor Management Software System	
	Can it process requisitions?
	Can it process approvals?
	Does it provide time management for vendors?
	Does it provide expense management?
	Can it handle payroll and invoicing tasks?
	Does it allow easy integration with your existing payroll, expense and time trackers and compliance tools?
	Does it provide reporting and metrics, and more specifically, does it provide the the ability to measure exactly what your company needs it to?
	And does it provide predictive analytics, to help plan for future staffing needs, worker behavior and market trends?
	Can it handle candidate information and vendor staffing company information as well as that of individual contingent workers?
	Does it provide log-in portals for vendors themselves, including timesheets, expenses, invoicing, reporting, hours billed against different projects, etc.?
	Is there two-way communication available between the company and vendor staffing companies, and the company and vendors themselves?
	Does it provide consolidated billing?
	Does it house or handle onboarding tools, like drug screens, NDAS, etc.?
	Is it responsive/mobile-friendly, so those who access it can work from anywhere?

Can the system scale with your business's growth?