[](https://goo.gl/tZxu3G) **EMPLOYEE GOALS TEMPLATE**

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| **GOAL** | | | | | | |
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| **BENCHMARKS FOR SUCCESS** | | | | | | |
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| **EVALUATION PLAN** | | | | | | |
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| **STRATEGIC ACTION DESCRIPTIONS** | **PARTY / DEPT RESPONSIBLE** | **DATE TO BEGIN** | **DATE**  **DUE** | **RESOURCES REQUIRED** | **POTENTIAL HAZARDS** | **DESIRED OUTCOME** |
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| **ADDITIONAL NOTES** | | | | | | |
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