## Prequalification Questionnaire Checklist

### Company Background
- Provide a brief overview of your company, its history, and how long it has been in business

### Organization and Management
- Please include relevant certifications and licenses
- To which professional or trade organizations do you belong?
- Please provide your company’s equal opportunities practices
- Please provide your company’s health and safety policies
- Please provide your company’s code of conduct
- Are there criminal convictions of which we should be aware?

### Financial Stability
- Please provide the last 1-3 years of financial audits
- What is your current asset to liability ratio?

### Product
- Please provide relevant test reports for this product
- Describe your product development process
- Describe your quality assurance process

### References
- Please provide references for companies with whom you’ve done similar work