

Project Plan Checklist

SECTION	AUTHOR	REVIEWER	DUE DATE	APPROVED
Executive Summary / Introduction				
Project Scope and Baseline				
Deliverables				
Schedule Baseline and Plan				
Cost Baseline and Plan				
Resource Baseline				
Work Breakdown Structure				
Communications Plan				
Change Management Plan				
Risk Management Plan				
Configuration Management Plan				
Quality Plan				
Process Improvement Plan				
Related Issues				
Material and Equipment Requirements				
Approvals and Stakeholder Management				