

Store Cleaning Checklist

<input type="checkbox"/>	Clear the parking lot of debris and sweep the sidewalk each morning. Don't leave empty boxes of trash outside as a customer's first impression.
<input type="checkbox"/>	Clean your windows and glass doors of smudges. Make sure your window display looks good each morning.
<input type="checkbox"/>	When you turn on the lights, replace any burned-out ones promptly.
<input type="checkbox"/>	Clean, sweep, or vacuum your store floors at closing time.
<input type="checkbox"/>	Empty all trash receptacles as needed, plus at closing.
<input type="checkbox"/>	Clean your restrooms as often as needed to keep them tip-top. Nothing will turn off customers faster than dirty restrooms.
<input type="checkbox"/>	Throughout the day, straighten up the merchandise displays. Don't leave unfolded clothes or disorganized shelves.
<input type="checkbox"/>	Promptly clean up any spills or breakage.
<input type="checkbox"/>	Keep all checkout areas spotless and uncluttered.
<input type="checkbox"/>	Don't leave empty boxes in the aisles any longer than necessary when restocking.
<input type="checkbox"/>	Promptly attend to any unpleasant odors.
<input type="checkbox"/>	Periodically do a bigger cleaning, such as a spring cleaning.

