**WEB DESIGN INVOICE TEMPLATE**  [](https://goo.gl/2V5QiS)

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| --- | --- | --- | --- |
| **YOUR LOGO** |  | INVOICE | |
| Your Name |  |  | **DATE OF INVOICE** |
| 123 Main Street |  |  |  |
| Hamilton, OH 44416 |  |  | **INVOICE NO.** |
| (321) 456-7890 |  |  |  |
| Email Address |  |  | **DATE DUE** |
|  |  |  |  |
| **CLIENT NAME** |  |  | **PROJECT NAME** |
| ATTN: Name / Department |  |  |  |
| Company Name |  |  |  |
| 123 Main Street |  |  |  |
| Hamilton, OH 44416 |  |  |  |
| (321) 456-7890 |  |  |  |
| Email Address |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **DESCRIPTION OF WORK** | **HOURS** | **RATE** | **AMOUNT** |
| Logo development; Concepts, Revisions, File Formatting |  |  |  |
| Business Card design |  |  |  |
| Website: Contact Page edits |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **TOTAL** | | |  |

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| **TERMS AND REMARKS** |
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|  |  |  |  |
| --- | --- | --- | --- |
| *Please make check payable to* Your Company Name. | | | |
| THANK YOU | | | |
|  |  |  |  |
| *For questions concerning this invoice, please contact* | | | |
| Name, (321) 456-7890, Email Address | | | |
| www.yourwebaddress.com | | | |

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