Which Smartsheet Certification Exam is Right for You?

Complete the assessment below to determine which exam you are best suited for.

Circle the answer choice that best describes you.

1. **I am a current Smartsheet Product Certified user.**

   A. No

   B. Yes

2. **I have been consistently using Smartsheet for:**
   A. Less than 6 months
   B. More than 6 months

3. **When it comes to reports in Smartsheet:**

   A. I know what a report is and can use the report builder to build a report that meets my needs.

   B. I can build a report to meet an objective. Additionally, I understand sharing, publishing and sending a report and the value of each action as related to reports.

4. **When it comes to forms in Smartsheet:**

   A. I know what a form is and can customize a form to meet specific objectives.

   B. I can create multiple forms, for specific audiences. After intaking submissions via forms, I can consolidate the information, via a formula, to roll up high level data and drive high level metrics.

5. **When it comes to formulas:**

   A. I consider my knowledge to be intermediate, and use many of the Smartsheet functions including SUM, Children, IF, COUNT, etc.

   B. I consider my knowledge to be intermediate to advanced. I can combine various functions together to streamline my work. An example could include using the IF function and AND function together within a single formula.

6. **Generally, when I work in Smartsheet, I work inside of solutions that have been created for me.**

   A. No
   B. Yes

7. **Generally, when I work in Smartsheet, I create end-to-end solutions for my team.**

   A. No
   B. Yes

8. **I can create and customize dashboards/portals for a particular audience, rolling up high-level information.**

   A. No
   B. Yes

Have additional questions? Reach out to certification@smartsheet.com

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Find Your Match

Mostly **A**s:
Product Certification Online

Smartsheet product knowledge is the foundation of successful and effective product usage. The Smartsheet Product Certification Exam is designed to measure your knowledge of the most important features and functions within the core Smartsheet application. Features and functions tested are outlined here. The two-part exam is composed of a 50 question, multiple-choice test and a hands-on sheet manipulation activity in Smartsheet.

Note: Product Certification is not being offered during ENGAGE, but is available 24/7 online at
https://excellence.smartsheet.com/series/get-certified

Mostly **B**s:
Solution Certification at ENGAGE

Organizations and individuals are using Smartsheet to solve a variety of business challenges that range from simple to complex and span a variety of contexts. Using Smartsheet to solve these challenges requires rich thinking and creativity, as well as the ability to design and create a group of Smartsheet items — sheets, reports, dashboards — that work together to effectively meet a company's objectives. Individuals who can use Smartsheet to build for and solve business challenges can have their skill set formally validated by Smartsheet by taking a Solution Certification Exam. Exams are four hours in length and are held in person only.

*Take the remaining portion of the below quiz to determine the appropriate Solution Certification Exam for you.

Have additional questions? Reach out to certification@smartsheet.com

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Which Solution Certification Exam is Right for You?

Complete the assessment below to determine which exam you are best suited for.

Circle the answer choice that best describes you.

1. **When I create solutions, I generally have a single project that I manage, and replicate the project sheet as new projects are spun up.**

    A. No

    B. Yes

2. **When I create solutions, I generally create dependent relationships between tasks (rows).**

    A. No

    B. Yes

3. **When I develop solutions in Smartsheet, I need people external to my organization to make updates to their tasks.**

    A. No

    B. Yes

4. **In creating a solution, I first think about how I will intake information. This information will drive the rest of my solution.**

    A. No

    B. Yes

5. **The type of work I do does not have a beginning or end. I drive a repeatable, predictable process.**

    A. No

    B. Yes

6. **I use Smartsheet to respond to requests, quickly and efficiently.**

    A. No

    B. Yes

Find Your Match

Mostly **A**s: Solution Certification-
Project Management

This exam assesses your ability to craft a solution, from a given set of business pain points and requirements, within the context of project management. Project management is defined as the application of skills, tools, and techniques to project activities to meet the project requirements (PMBOK® Guide, Sixth Edition, pg. 10). You will be asked to demonstrate your ability to use project management functions including creating relationships between tasks, tracking task completion, automating at-risk tasks, managing budgets, and communicating project metrics with both executive sponsors and external stakeholders.

Mostly **B**s: Solution Certification-
Process Management

This exam assesses your ability to craft a solution from a given set of business pain points and requirements within the context of process management. Process management is the way an organization tracks and manages incoming requests. You will demonstrate your ability to use process management functions including intaking new requests, determining priority, establishing approval processes, and providing information on the status of submitted requests.

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