

Checklist of Things to Consider in Assessing Project Risks



Project Definition and Structure

- Is the project purpose and need well-defined?
- Is the project schedule clearly defined or understood?
- Does the project have an appropriate project manager and structure?
- Does the project have sufficient project resources?
- Does the project have good communications and communications systems?

Interdependencies that could affect the project?

Key individuals likely to leave the company or the project?

Technical

- Does the project have properly defined technical requirements for project goals?

Possible issues with the technology needed for the project?

Possible issues with scaling the technology or other project goals?



Operational

Most likely scope creep to limit?



Unplanned work that must be accommodated?

Possible disruption of supplies?

Possible important assets being inconsistently available?

Possible risk to distribution channels?

Other possible risks to operations?

Contracts/Finance/Partnerships

Possible risks to contracts with vendors and other partners?

Possible risks to financing for the project?





Possible risks to vendor performance and stability?

Potential legal issues with partners?

Other External Risks

Legislation that might affect the project environment?

Regulations that might affect the project environment?

Political decisions or changes that might affect the project environment?

Weather changes or incidents that might affect the project?

